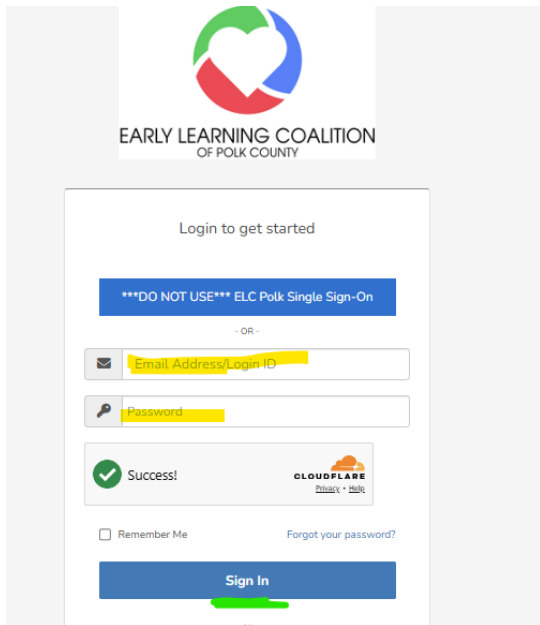


Signing into Webauthor

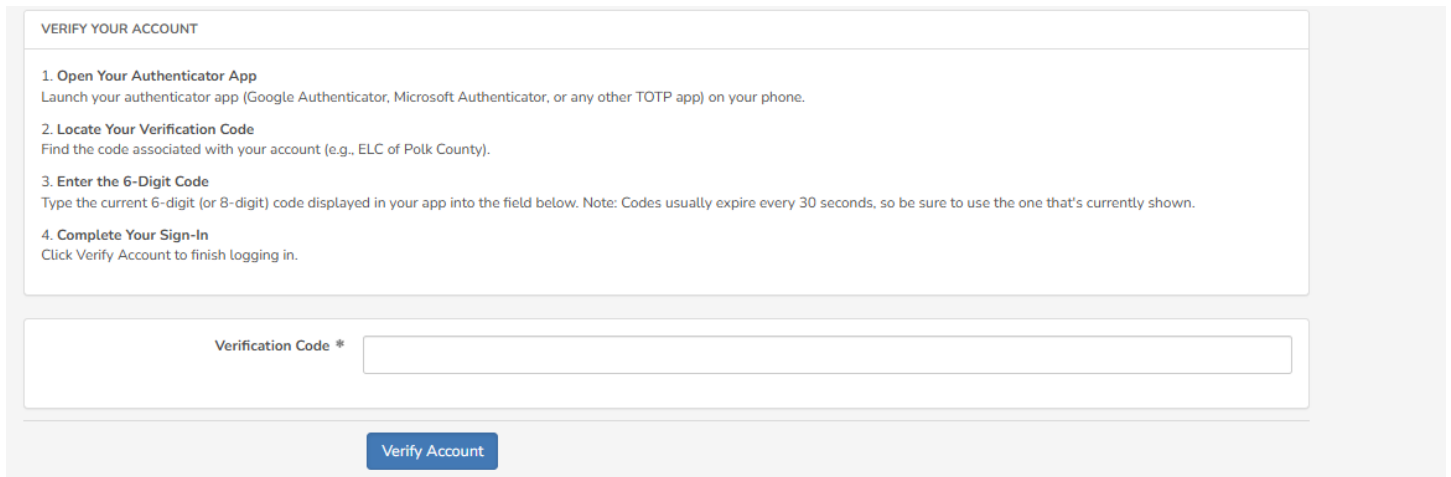
Step 1: Access Webauthor through this link: <https://elcpolk.webauthor.com/auth.cfm?login>

Step 2: Sign into Webauthor using your email and password. Click the blue “Sign In” button.



The screenshot shows the login page for the Early Learning Coalition of Polk County. At the top is the logo, which consists of a heart shape formed by three interlocking loops in green, red, and blue. Below the logo, the text "EARLY LEARNING COALITION OF POLK COUNTY" is displayed. The main content area is titled "Login to get started". It features a blue button with the text "***DO NOT USE*** ELC Polk Single Sign-On". Below this is a separator "- OR -". There are two input fields: "Email Address/Login ID" and "Password", both with yellow highlights. A green checkmark icon and the word "Success!" are visible, along with a Cloudflare logo. Below the input fields, there is a "Remember Me" checkbox and a link "Forgot your password?". At the bottom is a large blue "Sign In" button.

Step 3: You will be directed to this screen.

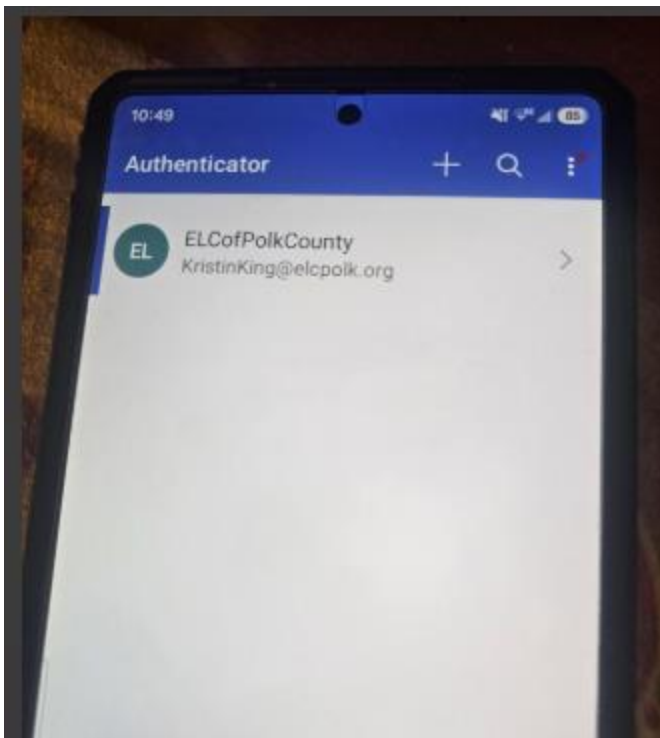


The screenshot shows the "VERIFY YOUR ACCOUNT" screen. It contains four numbered steps: 1. Open Your Authenticator App (Launch your authenticator app (Google Authenticator, Microsoft Authenticator, or any other TOTP app) on your phone.), 2. Locate Your Verification Code (Find the code associated with your account (e.g., ELC of Polk County).), 3. Enter the 6-Digit Code (Type the current 6-digit (or 8-digit) code displayed in your app into the field below. Note: Codes usually expire every 30 seconds, so be sure to use the one that's currently shown.), and 4. Complete Your Sign-In (Click Verify Account to finish logging in.). Below the steps is a text input field labeled "Verification Code *" with a yellow highlight. At the bottom is a blue "Verify Account" button.

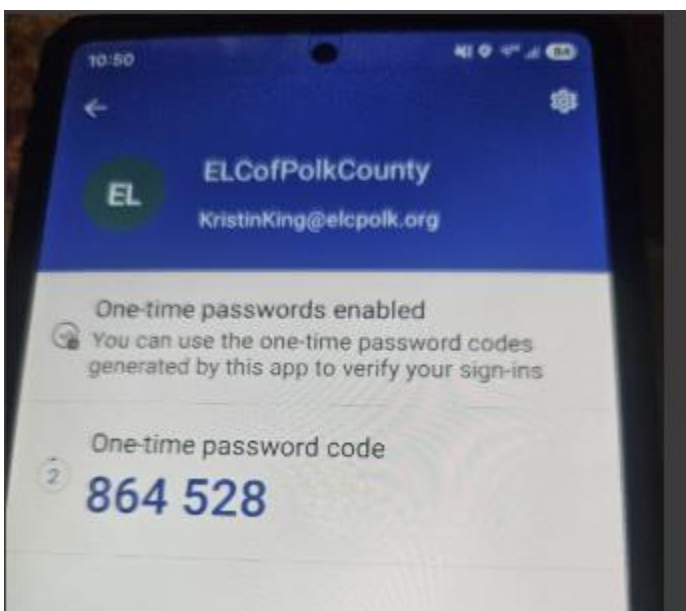
Step 4: Open the Microsoft Authenticator App installed on your phone. The icon looks like this.



Step 5: Click on the “ELCofPolkCounty” authentication to open your code.



Step 6: You will be given a 6 digit code, every 30 seconds.



Step 7: Enter the code and click "Verify Account" to log in.

VERIFY YOUR ACCOUNT

1. Open Your Authenticator App

Launch your authenticator app (Google Authenticator, Microsoft Authenticator, or any other TOTP app) on your phone.

2. Locate Your Verification Code

Find the code associated with your account (e.g., ELC of Polk County).

3. Enter the 6-Digit Code

Type the current 6-digit (or 8-digit) code displayed in your app into the field below. Note: Codes usually expire every 30 seconds, so be sure to use the one that's currently shown.

4. Complete Your Sign-In

Click Verify Account to finish logging in.

Verification Code *

Verify Account

If you see the verify account screen and you do not have application, please contact the Help Desk so we can assist you.

Email: helpdesk@elcpolk.org

Phone: 863-577-2450