

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: Early Learning Coalition fo Polk County

TITLE: Webauthor.com, LLC - Database Management System

Short description of the commodity or service desired: Webauthor (The Contractor) has created an online Flex Portal customized for the Coalition's unique business needs for an unlimited number of Coalition users.

CONTACT

Name: Cheryl Kelly

Address: 115 S. Missouri Avenue, Suite 501, Lakeland, FL 33815

Telephone: 863-577-2450

Email: CherylKelly@elcpolk.org

Internal tracking number, if any: 2425WA

DMS Single Source number, if applicable:

Date posted: 7/26/24 Time posted: 8:00am

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

Online Portal provided by NextGen software.

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Polk County

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

Providing sufficient and secure storate and maintenance of Coalition Information contained within the Portal that allows providers, clients, or Coalition Users to electronically access the Portal

Intended Single Source:

Webauthor.com, LLC

Price:

\$63,600.00

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Webauthor (The Contractor) has created an online Flex Portal customized for the Coalition's unique business needs for an unlimited number of Coalition users. The continued services being performed and/or delivered by the Contractor to the Coalition is "Software as a Service" or Cloud Computing. The Portal is considered to be an Out of the Box, un-modified version of one module of the Contractor's code set which is proprietary in nature and considered trade secrets of the Contractor.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Dr. Marc Hutek, CEO, ELC of Polk County

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:

Mail: 115 S. Missouri Ave., Suite 501, Lakeland, FL 33815

Email: CherylKelly@elcpolk.org

Fax: 863-733-9081