

**NOTICE OF INTENDED DECISION
TO ENTER INTO A SINGLE SOURCE CONTRACT
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: Early Learning Coalition of Polk County

TITLE: Lakeshore Learning

Short description of the commodity or service desired: The Coalition will expand our existing Family Engagement Kit program to reach an additional 6,000 families. This will include materials for families to use with young children in order to support cognitive development, physical health, social emotional growth, language and literacy, math and science awareness, and other age appropriate developmental skills. This has been updated and approved in the ARPA Discretionary application approved by DEL on 02/13/2024.

CONTACT

Name: Nancy Moses

Address: 115 S. Missouri Ave., Suite 501, Lakeland, FL 33815

Telephone: 863-733-9064

Email: NancyMoses@elcpolk.org

Internal tracking number, if any: ELCPOLK-FY2023-17

DMS Single Source number, if applicable:

Date posted: 04/03/24 Time posted: 8 am

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

In addition to the family engagement kits that have been distributed throughout Polk County, this expansion will allow an additional 6,000 families with preschool age children to benefit. In order to remain consistent with the kits distributed earlier, this will continue with Lakeshore Learning and the same or very similar items will be included.

Requestor (division, bureau, office, individual, as appropriate):

ELC of Polk

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):

The goal is to enhance family engagement opportunities and provide developmentally appropriate materials for preschool age children.

Intended Single Source:

Lakeshore Learning

Price:
\$900,000

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Lakeshore Learning is the only vendor available to provide the same materials that were previously distributed to families. This is important in order to remain consistent for all families in Polk County. This was approved in the ARPA Discretionary grant application amendment on 02/13/2024.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Dr. Jane Ierardi, Board Chair, ELC of Polk County

Dr. Marc Hutek, CEO, ELC of Polk County

Please send any protest within 72 hours of posting the contact below:

Name: NancyMoses

Email: NancyMoses@elcpolk.org

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:

Mail: 115 S. Missouri Ave., Suite 501, Lakeland, FL 33815

Email: NancyMoses@elcpolk.org

Fax: 863-733-9081