

**DESCRIPTION OF INTENDED
SINGLE SOURCE PURCHASE
(PUR 7776)**

AGENCY: Early Learning Coalition of Polk County

TITLE: Lakeshore Learning

Short description of the commodity or service desired: The Coalition will expand our existing Family Engagement Kit program to reach an additional 6,000 families. This will include materials for families to use with young children in order to support cognitive development, physical health, social emotional growth, language and literacy, math and science awareness, and other age appropriate developmental skills. This has been updated and approved in the ARPA Discretionary application approved by DEL on 02/13/2024.

CONTACT

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Internal tracking number, if any: ELCPOLK-FY2023-16

Date posted: 03/12/24 Last day for receipt of information: 04/02/24

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

In addition to the family engagement kits that have been distributed throughout Polk County, this expansion will allow an additional 6,000 families with preschool age children to benefit. In order to remain consistent with the kits distributed earlier, this will continue with Lakeshore Learning and the same or very similar items will be included.

Quantity or Term (as appropriate):

A total of up approximately 6,000 family engagement kits will be distributed to families in Polk County. These will include materials for families to use with young children in order to support cognitive development, physical health, social emotional growth, language and literacy, math and science awareness, and other age appropriate developmental skills.

Requestor (division, bureau, office, individual, as appropriate):

ELC of Polk

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

The goal is to enhance family engagement opportunities and provide developmentally appropriate materials for preschool age children.

Intended Single Source:

Lakeshore Learning

Estimated Dollar Amount:

\$900,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Lakeshore Learning is the only vendor available to provide the same materials that were previously distributed to families. This is important in order to remain consistent for all families in Polk County. This was approved in the ARPA Discretionary grant application amendment on 02/13/2024.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Dr. Jane Ierardi, Board Chair, ELC of Polk County

Dr. Marc Hutek, CEO, ELC of Polk County

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.