

**NOTICE OF INTENDED DECISION  
TO ENTER INTO A SINGLE SOURCE CONTRACT  
(PUR 7778)**

This Notice of Intended Decision to Enter into a Single Source Contract is posted in accordance with Rule 60A-1.045, Florida Administrative Code, and section 287.057(3), Florida Statutes.

AGENCY: ELC of Polk

TITLE: United Way Community Wellness Initiative

Short description of the commodity or service desired: Mental health awareness training and resource materials available to School Readiness providers and families

CONTACT

Name: Kenneth Franklin

Address: 115 S Missouri Ave Suite 501, Lakeland, FL 33815

Telephone: 863-733-9064

Email: kennethfranklin@elcpolk.org

Internal tracking number, if any: ELCPOLK-FY2022-04

DMS Single Source number, if applicable:

**Date posted: 2/13/23    Time posted: 8am**

Commodity or Contractual Service (commodity or United Nation Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):  
Calming Kits, Pyramid Model classroom kits, provider support materials, and related training

Requestor (division, bureau, office, individual, as appropriate):  
ELC of Polk

Performance and/or Design Requirements (intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, as appropriate):  
Mental and Behavioural Health Resources and Trainings as defined by the United Way of Central Florida.

Intended Single Source:  
Discovery Source

Price:  
\$479,000.00

Justification for Single Source Purchase (what is necessary and unique about the commodity, contractual service, or source; steps taken to confirm unavailability of competition, as appropriate):

Discovery Source is the single source of Pyramid Model Preschool Classroom Kits and Calming Kits, both of which are essential to the initiative.

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Kathryn Bevilacqua-Ely - Board Vice-Chair, Interim Board Chair

Marc Hutek - CEO

Please send any protest within 72 hours of posting to the contact below:

Name: Kenneth Franklin

Email: kennethfranklin@elcpolk.org

**Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to file a bond or other security within the time allowed for filing a bond, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Protests may be filed with the agency by:**

**Mail: 115 S Missouri Ave. Suite 501, Lakeland, FL 33815**

**Email: kennethfranklin@elcpolk.org**

**Fax: 863-733-9081**